

## Franchisee Company Set-up Requirements

When creating your Franchise entity, you are not permitted to use any Snap-on owned trademark as part of the name. This means you may not use Snap-on, SNA, Snappy or any derivative of those names. Use of "Trading as Snap-on Tools" is also not permitted.

### Document Requirements

The following company documents (photocopies are acceptable) must accompany this form when being lodged with Snap-on Tools:

- a) Company Constitution (Signed & Dated)
- b) Photocopy of Share Certificate(s) after they have been conspicuously endorsed with the following statement:  
  
"Transfer or assignment of the Share of this Company is restricted by the Snap-on Tools Franchise Agreement between the Company and Snap-on Tools (New Zealand) Ltd."
- c) Resolution from company director(s) authorising purchase of Snap-on Tools Franchise.
- d) List of Shareholders and relationship to Franchisee.
- e) Trust Deed (If Applicable)

Please Remember:

- ***You must own and continue to own, the majority of the stock or membership interest in the Franchisee.***
- You will be required to execute certain assignment documents which contain personal guarantees of the obligations contained in the Franchise Agreement and all other agreements between Snap-on and the Franchisee.
- Each stock certificate or other evidence of ownership interest of the Franchisee shall have conspicuously endorsed upon its face the following legend: "Transfer or assignment of the stock or ownership interest of this company is restricted by the Snap-on Tools Franchise Agreement between the Franchisee and Snap-on Tools (New Zealand) Ltd".

If you have any additional questions, please contact the National Franchise Manager, Stacey Gilbert on +61 2 9837 9182 or [Stacey.a.gilbert@snapon.com](mailto:Stacey.a.gilbert@snapon.com) .

Please indicate how you intend to structure your Snap-on franchised business and complete the relevant section. Ensure all the details you provide are CORRECT as they will be used in the preparation of your documentation.

**1. COMPANY DETAILS:**

Full Name of Company (inc. Trust Details here): .....

NZ Company No: .....

Company Registered Office: .....

Franchise Manager's Name (in full): .....

Director's Name (in full): .....

Director's Address: .....

Director/Secretary's Name (in full): .....

Director/Secretary's Address: .....

Commencement Date of Company: .....

Trading as Name .....

Solicitor Contact Details (Name, Email, Phone No).....

Accountant Contact Details (Name, Email, Phone No ).....

**REMINDER: Franchise Manager MUST be the MAJORITY Shareholder**

<u>Shareholder's Name</u>	<u>Relationship to Franchisee</u>	<u>No. of Shares</u>
.....	.....	.....
.....	.....	.....

Signed: .....

Date: .....

Signed: .....

Date: .....